

LENDPLICITY

M O R T G A G E

Are you are an NMLS licensed mortgage loan originator? Could you use more business, marketing and back-office support? Lendplicity Mortgage is looking for high-performing individuals that want to grow their business in an efficient and productive way. We are a team of professionals that excel in marketing, sales and service. If you feel like you are a top notch originator, but are looking for more leads and support, let's chat!

Loan Officer Job Responsibilities:

Develops loan applications by evaluating applicant information and documentation.

Loan Officer Job Duties:

- Makes outbound calls to Realtors, sets appointments
- Makes outbound calls to Company provided leads on a daily basis
- Evaluates loan applications and documentation by confirming credit worthiness.
- Improves loan applications and documentation by informing applicant of additional requirements.
- Rejects loans by explaining deficiencies to applicants.
- Helps customers by answering questions; responding to requests.
- Maintains customer confidence by keeping loan information confidential.
- Updates job knowledge by participating in educational opportunities; reading professional publications; maintaining personal networks; participating in professional organizations.

Loan Officer Skills and Qualifications:

Active Texas SML NMLS License, Audit, Financial Skills, Financial Software, Customer Service, Thoroughness, Confidentiality, Analyzing Information, Decision Making, Verbal Communication, Professionalism, Quality Focus, Minimum 2 years of experience

